

**Procedure for Registration of Establishment under the Inter State
Migrant Workmen (RE&CS) Act, 1979**

Step 1:

Submit following document in Labour Department i.e. Sector 30, Chandigarh

- Application Form VIII
- Details of the Contractor
- Nature of work of contractor
- Details of Principal Employer
- Nature of work of Principal Employer

Step 2:

- Scrutiny by Office clerk

Step 3:

- Forwards recommendations to Assistant Labour Commissioner(ALC) for allotment of registration

Step 6:

- The officers/officials grant the registration certificate.

Checklist

1. Detail of the Contractor
2. Nature of work of contractor
3. Details of Principal employer
4. Nature of work of Principal Employer

1067
FORM VIII
[See rule 11(1)]

Reference No.

Date

Fee Paid Rs .-----

LICENCE

1. License is hereby granted -----under section 8(1) of the Inter –State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979, subject to the conditions specified in the Annexure).
2. This license is for doing the work (nature of work to be indicated) in the establishment of (name of Principal employer to be indicated) at place of work to be indicated).
3. The license shall remain in force till (date to be indicated);

Signature and seal of Licensing Officer:

RENEWAL

(See rule 14)

<u>Date of renewal</u>	<u>Fee paid for renewal</u>	<u>Date of expiry</u>
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1.

2.

3.

Date

Signature and seal of Licensing Officer:

ANNEXURE

The license is subject to the following conditions:-

1. The license shall be non-transferable.
2. The number of workmen employed as migrant workmen in the establishment shall not, on any day, exceed the maximum number specified in the application for license.
3. Save as provided in these rules, the fees paid for the grant or as the case may be, for renewal of license shall be non-refundable.
4. The rates of wages payable to the migrant workmen by the contractor shall not be less than the rates prescribed under the Minimum Wages Act, 1948, for such employment where applicable and where the rates have been fixed by agreement settlement or award not less than the rates so fixed.
- 5(a) In case where the migrant workmen employed by the contractor perform the same or similar kind of work performed by the workmen employed directly by the principal employer of the establishment, the wages rates, holidays, hours of work and other conditions of service of the migrant workmen of the contract shall be the same as applicable to the workmen employed directly by the principal employer of the establishment on the same or similar kind of work:

Provided that in the case of any disagreement with regard to the type of work, the same shall be decided by the Labour Commissioner whose decision shall be final.

(b) In other cases the wage rates, holidays, hours of work and other conditions of service of the migrant workmen of the contractor shall be such as prescribed in these rules.

6. Every migrant workman shall be entitled to allowances, benefits facilities, etc. as specified in the Act and these rules.
7. No female migrant workman shall be employed by any contractor to work before 6 A.M or after 7 P.M:

Provided that this clause shall not apply to the employment of female migrant workmen in Pit head Baths, Crèches and canteens and to the employment of Midwives and Nurses in hospitals and dispensaries.

8. The contractor shall notify any change in the number of migrant workmen or the conditions of work to the licensing officer.
9. The contractor shall comply with all the provisions of the Act and these rules.
10. A copy of the license shall be displayed prominently at the premises where the migrant workmen are employed.